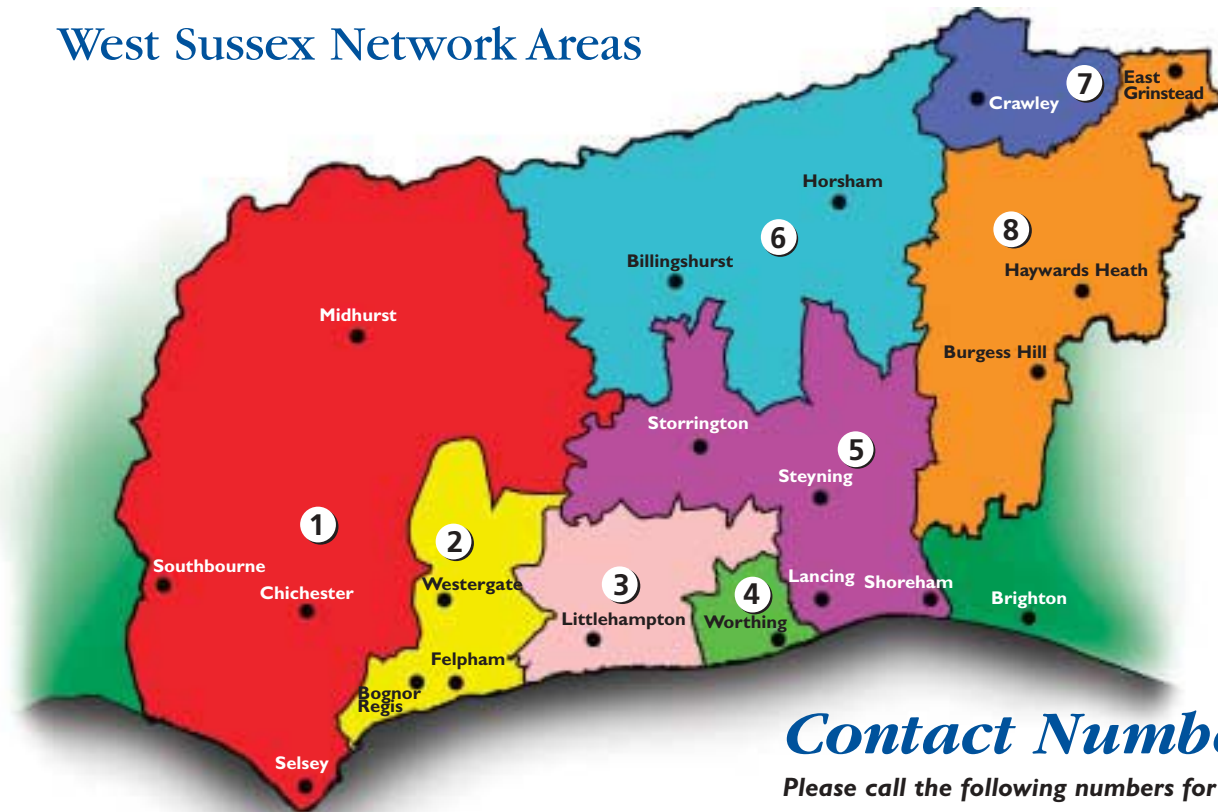


# Adult Education Works

...let it work for you!

# West Sussex Adult Education

## West Sussex Network Areas



## Contact Numbers

Please call the following numbers for further information on language courses.

<b>Network 1</b>	
Midhurst /Petworth:	01730 816683
Southbourne/Emsworth:	01243 379276
<b>Network 2</b>	
Bognor Regis:	01243 871040
Felpham:	01243 867845
Westergate:	01243 546820
<b>Network 3</b>	
Littlehampton:	01903 722155
<b>Network 4</b>	
Worthing:	01903 703566
<b>Network 5</b>	
Steyning:	01903 814880
Storrington:	01903 744129
Lancing:	01903 755895
<b>Network 6</b>	
Billingshurst:	01403 787261
Horsham:	01403 261088
<b>Network 7</b>	
Crawley:	(Thomas Bennett) 01293 523811 (Ifield) 01293 420505 (Maidenbower) 01293 880367
<b>Network 8</b>	
Burgess Hill:	01444 236355
Haywards Heath:	01444 452163

## TOP TEN TIPS FOR LANGUAGE LEARNING

- 1 Learning new words is easier if you group them according to their meaning.
- 2 You don't have to understand every word to get the gist.
- 3 Practise a little and often, rather than for longer, infrequent periods.
- 4 Use every opportunity to communicate in the language.
- 5 Don't be afraid of making mistakes.
- 6 Reading and listening a lot is very important. The more you listen, the better you'll speak. Reading will build vocabulary and help you to write better.
- 7 Keep a record of what you are learning so that you can monitor your progress.
- 8 Use a notebook to jot down new vocabulary and a file for organising your work.
- 9 Repeat new words or phrases whenever you come across them. This will help you remember them.
- 10 Every learner feels discouraged or frustrated at times. Talk to your tutor or language co-ordinator. Don't give up!

# Language Courses for Adults

## Introduction

This brochure has been designed to help you choose the language course that's right for you. If you are unsure of your level or would like to discuss your language learning needs, please phone the county language co-ordinator, Jill Bamber, on **01243 573856** or the language team leader at your local Adult Education centre.

All our language courses comply with the levels of the National Language Framework, as shown in the next column. Each level may be sub-divided into stages, according to the length of time taken to progress from one level to the next.

The tables shown overleaf are a guide to the language courses offered at West Sussex Adult Education Centres. For further details, please contact centres at the numbers listed on the back page. If the language you would like to study is not listed, please contact the language co-ordinator or your local centre. We can also arrange one-to-one and small group tuition as well as in-house language services for businesses.

<b>ENTRY</b> – For absolute beginners or those who can understand familiar words or very basic phrases
<b>LEVEL 1</b> – For those who can communicate in simple and routine tasks
<b>LEVEL 2</b> – For those who can deal with everyday situations, can express opinions and describe hopes and ambitions (equivalent to GCSE Grade A-C)
<b>LEVEL 3</b> – For those who can interact with native speakers, give a viewpoint on topical issues and understand most TV and current affairs (programmes equivalent to A Level)
<b>LEVEL 4</b> – For those who can express themselves fluently and spontaneously without much obvious searching for expressions (Degree Level)
<b>LEVEL 5</b> – For those who can take part effortlessly in any conversation or discussion and have a good familiarity with idiomatic expressions and colloquialisms



# West Sussex Adult Education

## Language courses for adults

# Adult Education Works ...let it work for you!

Please see which language courses are provided in your area, below  
 Network area numbers are shown below and a map is provided on the back page clearly showing each area and its colour  
 Telephone numbers are shown on the back page

Q denotes that qualifications are available in this course area

### French



	1			2			3			5			6			7			8		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 1	•	Q	Q	•	•	•	•	•	•	•	•	•	Q	•	•	•	•	•	•	•	•
Level 2	Q	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•

French for Business Courses also available at Crawley (Maidenbower)

### Italian



	1			2			3			5			6			7			8		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 1	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 2	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•

Spanish for Business courses also available at Crawley (Maidenbower)

### Spanish



	1			2			3			5			6			7			8		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 1	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 2	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•

### German



	1			2			3			5			6			7			8		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 1	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 2	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•

German for Business Courses also available at Crawley (Maidenbower)

### Portuguese



	1			2			3			5			6			7			8		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 1	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 2	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•

### Greek Modern



	2			6			7			8		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•	•	•	•
Level 1	•	•	•	•	•	•	•	•	•	•	•	•
Level 2	•	•	•	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•	•	•	•

Ancient Greek courses also available at Horsham and Midhurst/Petworth

### Russian



	1			2			6			7		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•	•	•	•
Level 1	•	•	•	•	•	•	•	•	•	•	•	•
Level 2	•	•	•	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•	•	•	•

Russian for Business courses also available at Crawley (Maidenbower)

### Chinese Mandarin



	6			7			8		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•
Level 1	•	•	•	•	•	•	•	•	•
Level 2	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•

### Arabic



	6			7			8		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•
Level 1	•	•	•	•	•	•	•	•	•
Level 2	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•

Arabic for Business courses also available at Crawley (Maidenbower)

### Japanese



	2			6			7		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•
Level 1	•	•	•	•	•	•	•	•	•
Level 2	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•

Japanese for Business Courses also available at Crawley (Maidenbower)

### English as a foreign language



	1			2			8		
	AM	PM	EVE	AM	PM	EVE	AM	PM	EVE
Entry	•	•	•	•	•	•	•	•	•
Level 1	•	•	•	•	•	•	•	•	•
Level 2	•	•	•	•	•	•	•	•	•
Level 3	•	•	•	•	•	•	•	•	•
Level 4	•	•	•	•	•	•	•	•	•
Level 5	•	•	•	•	•	•	•	•	•

### Urdu



	7		
	AM	PM	EVE
Entry	•	•	•
Level 1	•	•	•
Level 2	•	•	•
Level 3	•	•	•
Level 4	•	•	•
Level 5	•	•	•

### Polish



	7		
	AM	PM	EVE
Entry	•	•	•
Level 1	•	•	•
Level 2	•	•	•
Level 3	•	•	•
Level 4	•	•	•
Level 5	•	•	•

### Chinese Characters



	6		
	AM	PM	EVE
Entry	•	•	•
Level 1	•	•	•
Level 2	•	•	•
Level 3</			